



DEPARTMENT OF THE ARMY
OCS Training Company
199th REGIMENT (LEADERSHIP)
Bldg 305, F Street, Camp Beauregard
Pineville, Louisiana 71360

LANG-LRZ-X

15 August 2015

MEMORANDUM FOR DRU, BN and CO-Level OCS Project Officers

SUBJECT: Memorandum of Instruction (MOI) for Officer Candidate School Class 57 Traditional/
57A Winter Accelerated (WAOCS)/ 57B Summer Accelerated (SAOCS)

1. **PURPOSE:** To provide information and instruction to DRUs, Battalions, Company OCS project officers and prospective officer candidates for OCS Class 57 Traditional/ 57A WAOCS/ 57B SAOCS.

2. **REFERENCES:**

- a. NGR 351-1, Individual Military Education and Training, 15 April 1987
- b. NGR 351-5, State Military Academies, 16 Dec 85, w/Change 1
- c. NGR 600-100, Commissioned Officers—Federal Recognition and Related Personnel Actions, April 1994
- d. TRADOC Reg. 350-10, Institutional Leader Education and Training, 12 August 2002
- e. TRADOC Reg. 350-18, The Army School System, 21 July 2010
- f. AR 350-51, United States Army Officer Candidate School, 11 June 2001
- g. LAARNG Reg. 350-5, State Officer Candidate School, 25 Sep 1999
- h. Army National Guard Officer Candidate School Course Management Plan, 1 May 2011
- i. Platoon Trainer Officer / NCO Guide US Army National Guard, 1 May 2011
- k. Louisiana Army National Guard Officer Candidate Guide, TY 11
- l. Standing Operating Procedures (SOP), OCS Company, 199th Regiment (Leadership)

3. **ELIGIBILITY FOR ENROLLMENT:**

- a. Letter of Recommendation from Soldier's Commanding Officer
- b. Score of 110 or higher on the GT portion of the ASVAB
- c. Age: 18 to 42 years old. Applicant must accept commission before their 42nd birthday
- d. Height/weight standards: IAW AR 600-9

e. Pass a complete Chapter 2 physical, IAW, AR 40-501 pre-commissioning medical examination at a Louisiana TMC or MEPS facility for SM applying for Traditional and Accelerated OCS (Summer and Fall). Utilize your area Officer Strength Managers (OSM) to assist with coordination and scheduling of physicals. Units must make every effort to have the physicals completed prior to the first Pre-OCS drill (March 2013). For all SM applying for the traditional OCS course, a physical can be scheduled and completed during Pre-OCS IDT weekends at Camp Beauregard if all efforts by the parent Unit to schedule a CH II Physical at a Louisiana TMC or MEPS facility fails. Units will be responsible for the tracking and completion of all physicals and any required waivers.

f. Soldiers will pass a standard Army Physical Fitness Test (APFT) IAW TC 3-22.20 administered by the OCS cadre during the Pre-OCS Phase. Soldiers who are not able to take and pass the standard APFT due to a permanent profile may request a waiver IAW AR 350-1 to take the alternate APFT event. Waiver requests, with a copy of the permanent profile, will be submitted through the chain of command to **National Guard Bureau, ATTN: NGB-ARH, 1411 Jefferson Davis Highway, Arlington, Virginia 22202-3231.**

g. College Education:

1) Soldiers attending the Traditional and Accelerated OCS Program must possess 90 or more earned semester hours from an accredited university to enroll in OCS and graduate/ be commissioned.

h. Security Clearance: Show documentation (Memo from S2 Security Manager) of a security clearance of secret or higher. **(NO INTERIMS GRANTED)**

i. Favorable local police records check (DD369). A waiver maybe granted for minor civil convictions as outlined in paragraph 2-9, NGR (AR) 600-100. In order to enroll in OCS, the unit chain of command must (if necessary) submit a civil conviction waiver through TAG to NGB with a copy posted to the application packet. All waivers must be approved prior to start of phase I.

j. Must be a U.S. citizen or show proof of naturalization

k. Must provide OCS a DA Form 4187 moving the Soldier from their current enlisted para/line number to the officer para/line number in which they will commission.

4. **PROGRAM OF INSTRUCTION:** The Officer Candidate School is designed to commission the future leaders of the Reserve Components of our Armed Forces. The program of instruction is approximately 18 months long and consists of four phases. While enrolled in the program, candidates will be paid in the grade of E-6. Candidates are attached to OCS (199th Regiment) during their candidacy and return to their parent unit upon completion of OCS.

a. The OCS Program Phases for Class 57 Traditional/ 57A WAOCS/ 57B SAOCS:

1) Candidates enrolled in the Winter Accelerated OCS Program (Class 57A) will attend drills and training as follows:

a) 14-15 November 2015 IDT (In-Processing/APFT 1/Selection)

b) 12-13 December 2015 IDT (APFT 2/ Prep 6 Parts/OCIE Showdown Inspection)

c) 20-21 January 2016 IDT (Prep and travel to AL WAOCS)

- d) WAOCS Begins: 22 January 2016
- e) WAOCS Ends: 19 March 2016
- 2) Pre-OCS begins at Camp Beauregard (see attachment “OCS Training Dates FY-16”)
 - a) 12-13 March 2016 (SRP): Soldiers will go through the OCS SRP. Report time is NLT 0800 hours on 12 March 2016 at Building 1009 (OCS Barracks) on Camp Beauregard.
 - b) 16-17 April 2016: Soldiers are required to report to building 1009 at Camp Beauregard NLT 0700 hours on 16 April 2016.
 - c) 14-15 May 2016: Soldiers are required to report to building 1009 at Camp Beauregard NLT 0700 hours on 14 May 2016.
 - d) Candidates are required to draw (through their unit supply) supplemental clothing as per CTA 50-900, Chapter 3 – Supplemental Allowances through their unit supply.
- 3) Candidates enrolled in the Traditional OCS Program (Class 57) will attend drills and AT as follows:
 - a) Phase I Traditional (17 June - 2 July 2016), candidates will attend a consolidated 16-day Annual Training period at The Army School System (TASS) Region D OCS Battalion in Fort McClellan, Alabama. June IDT will be 15-16 June 2016 for prep and travel to AL OCS.
 - b) Phase II Traditional (FY 16-17). This phase consists of 12 IDT drills (weekend MUTA-5 assemblies) conducted at Camp Beauregard.
 - c) Phase III Traditional. Phase III is a second consolidated 16-day Annual Training period at Fort McClellan, Alabama in July 2017.
- 4) Candidates enrolled in the Summer AOCS Program (Class 57B) will complete their IDT and ADT training as follows:
 - a) June IDT: 15-16 June 2016 (Prep and travel to AL SAOCS)
 - b) SAOCS Begins: 17 June 2016
 - c) SAOCS Ends: 13 August 2016 (OC’s will travel back to Louisiana on this date as well)
 - d) Class 57B will conduct August 2015 IDT and graduate with Class 56 Traditional

5. APPLICATION PROCEDURES:

- a. Soldiers must apply for OCS through their chain of command.
- b. Soldiers must submit a complete OCS enrollment packet through their unit commander. Officer Strength Mangers (OSM) are available to assist the units and Soldier’s with the application process. As a minimum, the Soldier must have the following documents in his/her packet before submitting through channels:

c. After the battalion commander has recommended approval of the OCS Application, the unit will forward the application to their DRUs. The DRU S-1 will deliver the completed packet to the OCS Company at Camp Beauregard for 0900 hours if scheduled for morning drop off or 1330 hours if scheduled for afternoon drop off on the dates listed below. If these dates or times cannot be met, please contact OCS and reschedule.

DRU	Scheduled Turn-In	DATE
JFHQ	Morning	16 February 2016
256 th	Afternoon	
225 th	Morning	17 February 2016
139 th	Afternoon	
61 st TC	Morning	18 February 2016
204 th	Afternoon	

d. Unless otherwise notified, the Soldier will then report to the OCS orientation/SRP weekend at Camp Beauregard, in Pineville, LA on 12-13 March 2016. Applicants will report in Class C Uniform (ACU's) to the OCS Barracks (Building 1009) on Camp Beauregard NLT 0800 hours. All bedding required will be provided. Attendees should bring toiletries, personal items and padlocks to secure personal belongings. Barracks will be available for Friday night, 11 March 2016. Soldiers are required to bring all issued equipment and clothing for a show-down inspection.

e. Soldiers will be attached to the 199th Regiment (Leadership) after the May IDT of pre-phase OCS. The parent unit is responsible for the Soldier's pay and any request for travel orders until the Soldier is attached to the 199th Regiment (Leadership). An attendance roster will be sent to the DRU S-1 for unit pay processing.

6. **POC** is OCS Readiness NCO, SFC Richard White or OCS Training NCO, SGT Jamie Deffes at (318) 290-5228, or Jamie.m.deffes.mil@mail.mil



BRENT J. LEWIS
 MAJ, EN, LAARNG
 EXECUTIVE OFFICER

5 Encls:

1. OCS Application and forms
2. OCS Packing List
3. OCS Training Dates
4. Camp Beauregard Strip Map
5. OCS Student Welcome Letter